

Dear Parents and Carers,

Welcome Back to a New School Year at Parkfields!

I hope you and your families had a restful and enjoyable summer break. We are delighted to welcome our returning pupils back to school and extend a very warm welcome to all the new families joining our middle school community this term.

I would like to update you a few matters as we start the new school year:

Staffing Updates I would like to introduce a few updates to our staff team:

- Mr Price joins us as Head of Year 7 and Teacher of Science
 - Mrs Mafuta-Nsona joins us as Form tutor for 7Cedar and Teacher of French
 - Mrs Smith and Mrs Arjan join us as Learning Support Assistants
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Permissions and Agreements This must be completed by every family, every year. Please take action if you have not yet completed it for your child.

[Year 5 families only](#)

[Year 6,7,8 families only](#)

Condoover Hall survey This is for Year 6 families only - please look out for the link from Mrs Leopold and complete your feedback regarding the residential trip to Condoover Hall in 2027 by 4.00pm on Monday 7th September

ClassCharts We are aware that some parents have been able to view timetables and class allocations on ClassCharts. Please be advised that these are currently incorrect due to a technical synchronisation issue with our Management Information System (Bromcom).

Please disregard any timetable information currently showing on ClassCharts as all pupils will be given their correct printed timetables in school this week.

Bromcom are working to resolve the technical issue and will notify parents as soon as ClassCharts data is accurate and fully updated.

Emails and communication To ensure any enquiries can be dealt with in a timely manner, please note the following information for Year 7, Willow Class and 6 Ash only.

- **6 Ash** Mrs Flavell will return to school in the coming weeks, in the meantime, Mr Purdom will register 6Ash every morning. Any emails regarding 6 Ash should be sent to Mrs Phillips as Head of Year 6 until further notice.
 - **Willow Class** As usual, your child's Form Tutor is your first point of contact. Any queries that cannot be resolved should be directed to Mrs Owen.
 - **Year 7** Mr Price will be starting paternity leave on Friday this week. Whilst he is away, please continue to communicate with your child's Form Tutor in the first instance. Any queries that cannot be resolved should be directed to Mrs Minshull.
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Orientation meetings To help our pupils and families settle in and prepare for the year ahead, we will be holding orientation meetings next week:

- Year 7 is Tuesday 8th September - 4.00pm
- Year 8 is Wednesday 9th September - 4.00pm.

These sessions will cover key academic expectations, key routines, and opportunities to ask questions.

Thank you for your continued partnership and support. We are looking forward to a fantastic year ahead!

Yours sincerely



Mr James Hughes
Headteacher